



## **SUMMIT HOUSING & OUTREACH PROGRAMS CONTRACT - JOB POSTING Intake and Housing First Outreach Caseworker**

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**Position:** Contract full time bargaining unit position. 80 hours in a two-week period.

**Wages:** Step 1: \$23.37  
Step 2: \$25.18

**Duration:** August 21, 2023 – March 15, 2024 with the possibility of extension.

### **Purpose of the Position:**

Reporting to the Manager, Intake and Supportive Housing, the Intake and Housing First Outreach Caseworker is a dual role providing both intake services to potential new agency clients, as well as providing ongoing intensive community support to a partial caseload of ongoing clients.

In the Intake role, this position acts as the front door to accessing services at Summit Housing & Outreach Programs. The Intake and Housing First Outreach Caseworker provides client support by responding to requests for service, assessing client needs, and providing short-term transitional community and housing supports. Further duties include gathering client demographics, demonstrating strong clinical judgment and risk assessment skills, and possessing a strong knowledge of multiple community agencies. This dual role also carries a client caseload and provides intensive community and housing supports to consumers of mental health services (i.e. people living in supportive housing, institutional and community based homes) who have a history of difficulty maintaining stable housing. The position follows the core principles of Housing First as well as a flexible, comprehensive, and individualized support model and implements the goals and objectives of Summit Housing & Outreach Programs.

### **Qualifications:**

1. Degree in mental health discipline or social work, or diploma coupled with extensive community and housing supports and intake experience.
2. Registered health care professional in good standing preferred.
3. Knowledge and familiarity with the Halton community generally.
4. Case-management, harm reduction and Housing First principles knowledge and experience.
5. Understanding of the Residential Tenancies Act and a capacity and skill in supporting difficult to house individuals.
6. Special interest, skill, and sensitivity in working with consumers of mental health services

7. Ability to recognize, assess, respond, and/or diffuse crises.
8. Ability to work both independently and co-operatively within a community-based service providers' team.
9. Ability to carry out Managers' directives.
10. Valid driver's license, adequate insurance coverage – use of a vehicle is essential
11. Willingness to work shifts as assigned.
12. Ability to project a professional image while representing Summit Housing & Outreach Programs.
13. Proof of COVID-19 vaccination required.

Summit Housing and Outreach Programs strives to foster an equitable workplace that reflects the diversity of the community we serve and welcomes all qualified candidates including racialized individuals, members of the 2SLGBTQ+ communities, people with disabilities and people with culturally diverse backgrounds. Accommodations are available on request for candidates taking part in all aspects of the selection process.

*Please submit your resume by August 18, 2023*

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